

AGENDA
Fiscal Officers Network Meeting
Sea Grant Week
June 4 and 5, 2005

Saturday, June 4

Convene in "Rockland" Conference Room

8:30 - 8:45 a.m. Welcome and introductions, review agenda and schedule of discussions

- 8:45 to 12 noon
(15 minute break at 10:30 a.m.)
- Invited meeting participants include Jonathan Eigen from NSGO and Mike Atsalinos from NOAA Grants
- Fiscal/Administrative matters involving NSGO
 - Multi-program proposals: "To split or not to split, that is the question"
 - Standardized RFPs: "Say what you mean, and mean what you say"
 - Program officer certification of progress reports (possible to make automated?; address passed deadlines and impact on grant actions)
 - NEPA issues?
 - 4-year outreach/communications proposals and how to handle within 2-year Omnibus
 - Timely handling of awards
 - Rapid response funding levels:
 - What amount requires peer review?
 - What activity requires NEPA consideration?
 - What requires NSGO approval?
 - New reporting requirements:
 - semi-annual – what's due when?
 - What about the "annual report" in Omnibus volume?
 - Multi-purpose grants (research and other)... new formats? Both required?

12 noon to 1:30 p.m. Lunch (on your own)

Reconvene in "Rockland" Conference Room

- 1:30 – 2 p.m.
- Invited meeting participants include Kola Garber from NSGO
- Knauss Fellows
 - Current issues (health insurance, money matters from Fellow perspective)
 - Using over-match on Omnibus awards to meet cost-share requirements
 - Using waived overhead as match
 - Suggested structure of application in Grants.Gov
 - Covering costs of interview week through pre-award

- 2 to 5 p.m.
(15 minute break at 3 p.m.)
- Invited meeting participants include Jonathan Eigen from NSGO and Mike Atsalinos from NOAA Grants
- Fiscal/Administrative matters involving NOAA Grants
 - Responsiveness
 - Timeliness and accuracy of awards
 - Changes in DoC Standard Terms and Conditions
 - Special award conditions vs. standard award conditions
 - Discussion of problem areas or issues specific to Sea Grant administration
 - PAT process: "The good, the bad, and the ugly"
 - Proposal submission issues: Omnibus, NSI's, multi-year, combining awards
 - over- / under-match issues project-by-project
 - multi-year 424A format (SG/Match columns combined?)
 - Status of 424 R&R
 - What's to come of our 90-2s and 90-4s? Current versions expired. Do we need to use 424R&R for sub-recipients, or can we still use 90-4s?
 - Identify additional hot topics or concerns to be discussed morning of Day 2

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Sunday, June 5

Reconvene in "Rockland" Conference Room

8:30 - 8:45
a.m. Welcome, review Day 2 agenda and schedule of discussions

8:45 to 10:45
a.m. Continuation of Day 1 agenda discussions with Jonathan Eigen from NSGO and Mike Atsalinos from NOAA Grants regarding fiscal/administrative matters with NSGO/NOAA

10:45 to 11
a.m. Break (**note change of location for next session**)

Convene in "Spruce Head" Conference Room

11 to 12:30
p.m. Joint session with Research Directors
Invited meeting participants include Jonathan Eigen from NSGO and Mike Atsalinos from NOAA Grants

- Grants.Gov and Grants Online – implications for Sea Grant (brief presentation from Mike Atsalinos)
 - System defaults, common errors and problems
 - NSGO procedural changes and responsibilities
 - State program responsibility, process changes
 - Submission of progress and completion reports – what constitutes a report? What about the issue of whether Sea Grant has to submit both report forms (research and non-research versions) because of multi-purpose awards?
 - Immediate and long-term benefits (NOAA, Line Offices, NSGO)
 - Timeline, Training
 - Issues that will come up (address late reports)

12:30 noon to
2 p.m. Lunch (**note change of location for next session**)

Reconvene in "Rockland" Conference Room

2 to 5 p.m. Sea Grant Fiscal Officers Business Meeting

- Report from the Chair and Vice-Chair
- Action items from Texas Sea Grant Week
 - What were they?
 - What's been done? Status...
 - What hasn't been done? Why?
- SGA Matters
 - Issues pending
- Upcoming activities
 - SRA and NCURA meetings
 - NOAA Grants targeted workshop on Grants.Gov/Grants Online 11/3-11/4/05
- Comment on election process
- Old Business
 - By-Laws review
 - Status and results of Fiscal Officer duties survey, additional questions of interest?
- New Business
 - Election
 - Plans for next annual meeting
- Adjourn